



## APPLICATION FORM Part 1

Please complete all sections of the Part 1 and return along with Part 2 to: Sleep Scotland, Unit G 18 Liberton Brae, Edinburgh, EH16 6AE or email to: [hr@sleepscotland.org](mailto:hr@sleepscotland.org). **Only Part 2 will go to the recruiting panel**

Reference # (for official use only)	
Position applied for:	
Name:	
Address (incl. postcode):	
Daytime telephone number (incl. code):	
Evening telephone number (incl. code):	
E-mail address:	
May we telephone you during the day? (please delete as appropriate)	<b>YES / NO</b>

Have you had any criminal convictions? (Delete as appropriate) <i>Please ignore 'spent' offences under the Rehabilitation of Offenders Act 1974.</i> <b>YES / NO</b>
Do you have any charges pending? (Delete as appropriate) <b>YES / NO</b>
If you answered yes to either of the above, please give details:
A work permit is required for all non-UK citizens. Do you require a work permit? (Delete as appropriate) <b>YES / NO</b>
If you have answered yes, please state period of validity:
Do you have a valid driving license? (Delete as appropriate) <b>YES / NO</b>
How much notice do you need to give your current employer?
Where did you hear of the vacancy?

## REFERENCES

Please give names and addresses of two referees, one of which must be your previous or present employer.

Name:	Name:
Position:	Position:
Organisation:	Organisation:
Address:	Address:
Postcode:	Postcode:
Telephone number:	Telephone number:
Email:	Email:
May we contact the referee before interview?  <b>YES / NO</b>	May we contact the referee before interview?  <b>YES / NO</b>
In what capacity does the referee know you?	In what capacity does the referee know you?

## DECLARATION:

I declare that, to the best of my knowledge, the information given on this form, and on any attachments to it, is true and correct. I understand and hereby agree that if I am appointed to the Sleep Scotland's staff it will be on the basis of this information and that a false statement may result in termination of that appointment.

Signature: ..... Date: .....

Name of Applicant: .....